



October 17, 2013

Minutes

The Colchester Housing Authority met on October 17, 2013 its monthly business meeting. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice Chairperson, Denise Salmoiraghi, Treasurer, Todd Vachon, Secretary, and Lou DelPivo, Tenant Commissioner. Deb Hartley, Resident Services Coordinator submitted her report in written form. Rosemary Coyle was not present. The meeting was called to order at 7:03 PM.

The Secretary's minutes for July were reviewed; a motion was made by Lou DelPivo and seconded by Denise Salmoiraghi to accept the minutes as submitted by the secretary.

A motion was made by Lou DelPivo and seconded by Denise Salmoiraghi to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

PUBLIC COMMENT

Quinn reported that his stomach was not feeling well. He was reassured that the community room bathroom was operational.

ADDITIONS TO THE AGENDA-none

COMMUNICATIONS

-9.27 an email was sent to attorney Peter Olson for an update on Nutmeg Park. Peter replied that he had heard nothing since an earlier communication from Kim Nolan in the summer that they were addressing handicap accessibility issues throughout the property. Rob did a drive-by of the property and reported seeing many new sidewalks.

-9.27 an email was sent Angelique of the Access Agency re: the completion of the replacement lighting at Ponemah. She responded that we are on the radar.

-9.30 received a telephone survey from NU/CL&P re: our experience with the weatherization program. Rob offered a good rating, but suggested the contractors take their time a bit more during install to avoid having to come back and fix mistakes.

-10.2 received final draft of capital needs assessment and it did not reflect any of the corrections that were submitted. Rob resent the corrections to On Site Insight and CHFA.

RECEIVED
COLCHESTER, CT
2013 OCT 18 AM 9:26
NANCY A. BRAY
TOWN CLERK





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REPORT OF EXECUTIVE DIRECTOR

- 10.16 for "National Boss's Day," the septic tanks were pumped at Ponemah
- The next court date for the incident at Dublin is scheduled for 11.5
- There are 39 applicants on the waiting list
- An unemployment compensation audit will be conducted on 10.23 by the D.O.L.
- Two new flood lights installed at Ponemah and one at Dublin to illuminate dark/unsafe areas.

REPORT OF TENANT COMMISSIONER

- Lou reported that it has been "nice and quiet."

UNFINISHED BUSINESS-*none*

NEW BUSINESS

A motion was made to do concrete work at Ponemah on a remaining alcove entrance to bring up the pitch, eliminate a step, and reduce a dangerous icy spot in the winter. After a discussion, the motion was voted on and passed unanimously.

The meeting was adjourned at 7:25

Respectfully Yours,

Todd Vachon
Secretary

CC: Janet LaBella -- Chairperson
Commissioners
Rob Gustafson, Executive Director
Rosemary Coyle, Selectwoman
Town Clerk

